



EUROMED Invest Academy Serbia

“Cooperation - Complementarity between the South Mediterranean and the Western Balkans”

Logistic Note

25-27 March 2015, Belgrade, Serbia
Chamber of Commerce and Industry of Serbia

Organisation Team

Chamber of Commerce and Industry of Serbia

Agenda information & Call for papers

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Logistics information & Visa Invitation letter

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WORKING LANGUAGES

Working languages at the seminars will be English. Simultaneous translation will be provided at the Welcome session.

VENUE AND SCHEDULE OF THE MEETINGS

25 March 2015

Chamber of Commerce and Industry of Serbia

St. Resavska 13-15

11000 Belgrade, Serbia

Please make sure to download the Confirmation – Registration and send it to vera.veljanovski@pks.rs euromed.invest.serbia@pks.rs before 16th March 2015, at 4 PM.

26 March 2015

Chamber of Commerce and Industry of Serbia

St. Terazije 23

11000 Belgrade, Serbia

	Tuesday 24 March	Wednesday 25 March	Thursday 26 March	Friday 27 March
Morning	Arrival of participants	CCIS, Resavska 15, Belgrade 9:00 – 12:30 Common session EUROMED Invest Academy	CCIS, Terazije 23 09:00 – 12:15 Common session Parallel sessions 1a, 1b EUROMED Invest Academy	9:00 – 13:00 Study tour “Belgrade Waterfront” project
Midday		Networking Lunch	Networking Lunch	Final Cocktail
Afternoon		14:00 – 17:30 Common session EUROMED Invest Academy	13:30 – 16:45 Parallel sessions 2a, 2b Common session EUROMED Invest Academy	Departure of participants
Dinner	19:00 – 21:30 Welcome Dinner	19:30 – 21:30 Networking Dinner	19:00 – 21:00 Dinner and Awarding Ceremony	

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CONDITIONS FOR COVERAGE

The accommodation and transportation expenses for the affiliated entities of EUROMED Invest and other potential participants in the Academy will be covered by the following procedure. Please note the EUROMED invest project will cover up to 80% (for a maximum of € 1.000) of the following costs (related to the Academy participation): travel - Economy class ticket (for a maximum of € 640), daily appliances - per diem or real costs (for a maximum of € 120 / per night and maximum of 3 nights). These conditions follow the first arrived first served principle.

One participant per participating organization should be accepted. More information about the funding of the participation, can be found in prior communication to info@euromedinvest.eu

VISA PROCEDURE

For countries requiring a visa, please take the necessary steps with the Serbian Embassy in your country to get your visa in time.

For an Invitation letter, please contact Ms. Ivana Bajic ivana.bajic@pks.rs , euromed.invest.serbia@pks.rs

ACCOMMODATION & EXTRA SERVICES

Please make your own reservation directly with the hotel proposed by CCIS according to the rooms availability during the EUROMED Invest Academy Serbia.



Metropol Palace, a Luxury Collection Hotel, Belgrade *****

www.metropolpalace.com

Bulevar Kralja Aleksandra 69, 11000 Belgrade, Serbia

Tel: +381 11 3333 100

E-mail: reservations@metropolpalace.com

Price: Special Rate (Single&Double occupancy)

Classic room: **90/105 €**/night; Superior Room: **105/120 €**/night

Rates are per night, per room including breakfast and VAT.

Rates do not include city tax (**1,2 €** per person, per night).

Please send your Request for Reservation form on e-mail: reservations@metropolpalace.com

(Notes: EUROMED Invest Academy Serbia; organizer: CCIS)

Airport transfer service: **25 €** per car, per way and **45 €** per minivan, per way.

Please send your request for transfer services latest 24 hours prior to arrival, together with flight details.



Hotel Moskva ****

www.hotelmoskva.rs/en

Terazije 20, 11000 Belgrade, Serbia

Tel: +381 11 3642 074

Mob: +381 63 840 2975

E-mail: sales.coordinator2@hotelmoskva.rs

Price: Special Rate

Single room - different types: **89 €**/night - 1 person

Standard double room: **109€**/night - 1 person; **109 €**/night - 2 persons

Superior Duplex room: **119 €**/night - 1 person; **119 €**/night - 2 persons

The price includes breakfast and VAT, WiFi Internet in rooms/public areas, access to EVA spa & wellnes.

The City Tax and insurance cost an additional **1,3 €** per person, per day, are not included in the price.

Please follow [Reservation instruction](#) or send your Request for Reservation form on e-mail:

sales.coordinator2@hotelmoskva.rs (Notes: EUROMED Invest Academy Serbia; organizer: CCIS)

Airport transfer service: Shuttle services - Hotel Moskva offers transfer by minivan or luxury vehicle.

Rates are per one way transfer, from Airport to Hotel or from Hotel to Airport.

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From 06:00h to 20:00h (for 1 to 3 persons - **20 €**; for 4 to 6 persons - **35 €**
 From 20:00h to 06:00h (for 1 or 3 persons - **30 €**; for 4 to 6 persons - **45 €**
 Please send your request via email with all details (number of passengers, flight number, time of arrival, etc.).
 Hotel provides transfer service to all other locations or cities
 Local destination: City centre **5 €**; Belgrade - outside city centre **10 €**
 Other cities and outside Serbia: 50 cents per 1 km one way; waiting **10 €** per hour
 Contact details: info@hotelmoskva.rs



Hotel Excelsior Beograd ***

www.hotelexcelsior.co.rs
 Kneza Miloša 5, 11000 Belgrade, Serbia
 Tel: +381 11 3231 381
 E-mail: sales@hotelexcelsior.rs

Standard Single room: **77 €/night**; Standard Double room: **92 €/night**
 Special group rate are: for more than 10 rooms; for the period: March
 Single room: **55 €/night**; Double room: **65 €/night**
 Breakfast and VAT included; The City tax: **1.3 €**
 Please send your Request for Reservation form on e-mail: sales@hotelexcelsior.rs
 (Notes: EUROMED Invest Academy Serbia; organizer: CCIS)
 Airport transfer service: **23 €** for a car (max. 4 persons), or **45 €** for a minivan (max. 6 persons) one way

Exchange Rate List

National Bank of Serbia - Exchange Rate List www.nbs.rs/internet/english/scripts/ondate.html
 Official Middle RSD Exchange Rate formed on 10/02/2015: 1 EUR=122.1158 RSD

MEALS

The organisers are glad to offer to participants lunch and dinner. To make sure that these privileged moments remain convivial, please register to lunches and dinners on the confirmation/Application form.

TRANSFERS FROM AND TO THE AIRPORT OF ARRIVAL/DEPARTURES

From the airport, you can reach the Belgrade downtown by taking the Mini bus/Taxi up to the Center, then the city transport to reach the hotel.

Nikola Tesla Airport www.beg.aero/en

Belgrade Nikola Tesla Airport is located **18 kilometers away from the city center**.

If you have not booked the Hotel transportation service, we suggest you to take taxi by contacting **TAXI INFO desk at the Airport**.

Other options are taking mini bus line A1 or public transportation to the city center (Slavija Square or Zeleni venac), and then regular taxi to the Hotel. Public transportation time limited tickets can be used for all other public transportation city lines within the time limitation.



BUS

Belgrade Nikola Tesla	Mini bus Line <u>A1</u>	PTC Belgrade Line <u>72</u>
Route Map	Airport – Slavija Square Slavija Square – Airport	Airport-Zeleni venac Zeleni venac-Airport
Ticket price	RSD 300 (purchased in the bus)	RSD 89 (90 min time-limited ticket) RSD 280 (1 day/24 hours time-limited ticket) RSD 720 (3 days/72 hours time-limited ticket) RSD 1.100 (5 days/120 hours time-limited ticket)
Approximate travel time	30 minutes	30 - 40 minutes

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TAXI From Belgrade Airport

For taxi service from Belgrade Nikola Tesla Airport to the Hotel, please contact the [TAXI INFO desk](#), located in the baggage reclaim area. At the TAXI INFO desk you will pay and get taxi voucher (city center belongs to the second zone, which price is 1.800 RSD). Taxi Info desk clerk will direct you to the taxi cab in front of the exit door. In such way you pay your Airport-Hotel taxi transfer service by taxi voucher and fixed price.

Note: All recommended hotels are located in the city center which belongs to the second zone



Taxi Fares in Belgrade

Service	Tariff 1 (06:00 A.M.-10:00 P.M)	Tariff 2 (10:00 P.M.-06:00 A.M, Weekdays and Holidays)	Tariff 3 (Outside City)
Start	170	170	170
Price Per km	65	85	130
Waiting Per Hour	750	750	750

All prices are in RSD

List of Taxi Associations

Yellow Taxi	19 802	+381 65 9802 000	www.taxi.rs
Pink Tax	19 803	+381 65 9802 000	www.pinktaxi.info
Beotaxi	19 700	+381 11 6415 555	www.radiobeotaxi.co.rs

Transfer to the Chamber - Walk distance

Walk Distance	Academy - Venue: CCIS, Resavska 15	Academy - Venue: CCIS, Terazije 23
Metropol Palace	10 minutes	25 minutes
Hotel Moskva	15 minutes	5 minutes
Hotel Excelsior Beograd	5 minutes	15 minutes

LOCATION MAP

Academy

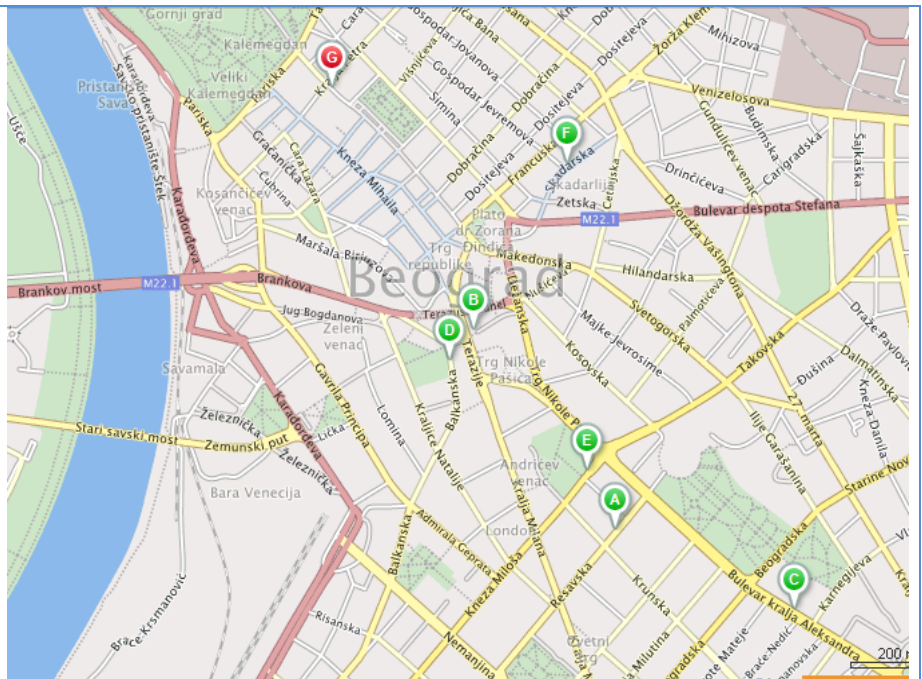
- A CCIS – (25/03/2015)**
Resavska 15, 11000 Belgrade
- B CCIS – (26/03/2015)**
Terazije 23, 11000 Belgrade

Hotels

- C Metropol Palace, a Luxury Collection Hotel, Belgrade**
Bulevar Kralja Aleksandra 69
11000 Belgrade
- D Hotel Moskva**
Terazije 20, 11000 Belgrade
- E Hotel Excelsior Beograd**
Kneza Miloša 5, 11000 Belgrade

Restaurants

- F Restaurant Ima Dana**
Skadarska 38, 11000 Belgrade
- B Restaurant CARUSO**
Terazije 23/8, 11000 Belgrade
- G AEROKLUB Restaurant**
Uzun Mirkova 4/II, 11000 Belgrade

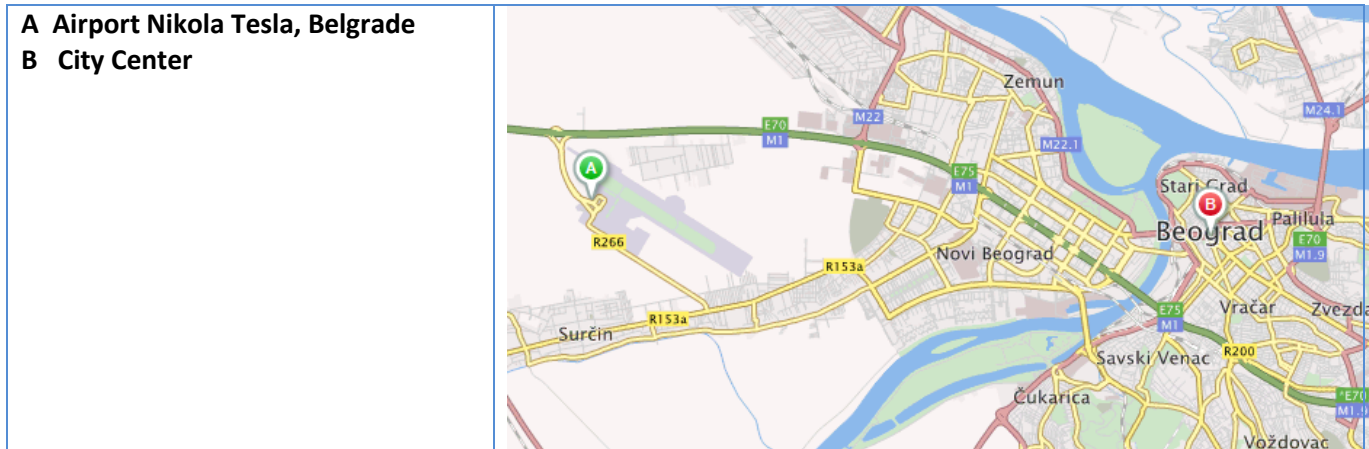


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Once you have booked your flight and hotel, please send us the following details by email to:
vera.veljanovski@pks.rs , euromed.invest.serbia@pks.rs

Last Name:	First Name:	Position:
Organisation:	Country:	Town:
Tel:	GSM:	E-mail :

FLIGHT INFORMATION

Onward Airline	Landing time	Arriving from
Return Airline	Take-off time	Destination
Comments		

ACCOMMODATION

To ensure smooth running of the seminar, please indicate the hotel you will stay at and the nights of your stay:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Metropol Palace, a Luxury Collection Hotel, Belgrade | <input type="checkbox"/> Hotel Excelsior Beograd | | |
| <input type="checkbox"/> Hotel Moskva | | | |
| <input type="checkbox"/> Other – Please specify | | | |
| <input type="checkbox"/> 24/03/2015 | <input type="checkbox"/> 25/03/2015 | <input type="checkbox"/> 26/03/2015 | <input type="checkbox"/> 27/03/2015 |

Comments

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